



Making a difference...together

Employment Opportunity

Early Childhood Educator Assistant (Inclusion Support)

Parks & Environmental Services, Panorama Recreation Centre

Competition	21/237
Status	Auxiliary
Hours of Work	Up to 80 hours bi-weekly
Rate of Pay	\$19.99 per hour (plus 14% in lieu of benefits)
Review of applications begins	4:00pm on November 12, 2021
Notes	September to June 2022

Summary

Panorama Recreation is looking for an Early Childhood Educator Assistant (Inclusion Support) to join our team! Under the direct supervision of the Recreation Coordinator and in collaboration with the ECE Preschool Instructors, the Assistant will be responsible for facilitating and integrating a child with special needs into the Licensed Preschool Program. The hours of work are Monday to Friday 8:15am to 4:15pm.

The anticipated length of this term assignment is 10 months

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Work in collaboration with the ECE instructors and medical professionals to plan and implement inclusive activities that promote, stimulate and develop the child's intellectual, physical and emotional growth in a nurturing and play-based learning environment.
- Promote social experiences, respect for others and self-sufficiency, and provide experiences and play materials that actively promote positive interactions, communication and diversity for the child they are supporting.
- Assist in planning and providing inclusion for creative ideas in all program areas including arts & crafts, dramatic play, music appreciation, science and nature, sports, and outdoor play that supports the child care plan.
- Assists with the creation and review of the child's care plan in collaboration with medical professionals, parents and preschool instructors.
- Completes any necessary written documentation of the child's progress as part of their designated care plan.
- Assists the child they are supporting with daily routines including toileting, dressing, eating and sleeping.
- Establish and maintain effective working relationships with parents, medical professionals, children, preschool instructors and supervisor.
- Follows all policies, procedures and standards of the CRD.
- Performs other duties as required

Qualifications

- Completion of the Basic Early Childhood Education Training Program from a recognized post-secondary institute and two years related experience assisting preschool programs.
- Experience with children with disabilities or support needs.
- Valid BC License to Practice Certificate (ECEA)
- As a licensed care program, must be at least 19 years of age.
- Valid First Aid and CPR Certificate
- Consent to a Ministry of Justice Criminal Record Check for working with children.
- Demonstrated ability to apply VIHA license standards to daily practices.
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes.

To keep our employees, customers and the communities we serve safe, the CRD has introduced an employee mandatory vaccination policy intended to prevent the transmission of COVID-19. As such, the CRD requires proof of being fully vaccinated as a condition of employment.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD thanks you for your interest and advises only those candidates under active consideration will be contacted.

