

Internal/External Job Posting

POSITION:	Afterschool Care Inclusion Leader (up to 3 positions)
SALARY:	\$22.83 per hour + 14% in lieu of benefits
CLASSIFICATION:	JB05, Program Instructor III
HOURS OF WORK:	Schedule varies Monday to Friday, from an approximate 2:00PM to 3:00PM start time, to a 5:30PM end time throughout the school year (September to June). Hours are based on registration and operational needs. Shifts may include occasional full days on Pro-D Days, Winter Break Camp, and Spring Break Camp. Opportunities to pick up shifts for sick or other last-minute coverage may also become available. Please outline your availability in your application
STATUS:	Auxiliary
CLOSING DATE:	July 21, 2026, at 12:00PM
COMPETITION #:	26-52

SUMMARY: West Shore Parks & Recreation is looking for caring and supportive individuals join our Afterschool Care team. As an Afterschool Care Inclusion Leader, you will be responsible for facilitating and integrating a child or children with additional physical, behavioural, or developmental support requirements into the afterschool care program.

In addition to great wages, employees receive access to counselling, and a staff facility pass which provides drop-in use of the weightroom, fitness classes, skating, the pool and our 9-hole golf course.

JOB DUTIES & ACCOUNTABILITIES

- Facilitate participation and adapt activities as required for a child requiring one-on-one support.
- Encourage independence where appropriate and assist in developing child's self-confidence.
- Establish and maintain effective working relationships with parents, children, colleagues, and staff from the Queen Alexandra Foundation.
- Responsible for completing any necessary written documentation of the child's progress as part of their designated care plan.
- Assist instructor with developing and coordinating the weekly program schedule to promote social experiences.
- Promote and deliver safe, healthy, positive interactions, communications, diversity, and learning opportunities.
- Promote and enhance creative ideas in all program areas such as arts & crafts, dramatic play, music appreciation, science and nature, and sports.

QUALIFICATIONS

- As a licensed care program, candidates must be a minimum of 19 years of age.
- Experience working with children with disabilities or additional support needs as required.
- Minimum of 180 hours of experience working with school age children (aged 5-12 yrs) with disabilities and behaviour problems is required.

- 20 hours of proof of workshops/training courses.
- Current Emergency First Aid and CPR C certification is required.
- Excellent customer service and interpersonal skills.
- Ability to work as an effective team member.
- Class 4* unrestricted driver's license is an asset.

A clear and current criminal record check (employer initiated) is a condition of employment and is the financial responsibility of the successful candidate.

APPLICATIONS

Resumes and cover letters quoting competition **26-52** to be received prior to **July 21, 2026**, at 12:00PM.

Applications must be submitted directly through the job posting on our [Job Opportunities webpage](#).

This is a union position. Only those candidates under consideration will be contacted.

Posted: July 7, 2026