

Internal/External Job Posting

POSITION:	Licensed Afterschool Care Leaders (multiple positions)
SALARY:	\$22.83 per hour + 14% in lieu of benefits
CLASSIFICATION:	JB05, Program Instructor III
HOURS OF WORK:	Schedule varies Monday to Friday from approximately 2:00PM to 5:45PM throughout the school year (September to June). Hours are based on registration and operational needs. Shifts may include occasional full days on Pro-D Days, Winter Break Camp, and Spring Break Camp. Opportunities to pick up shifts for sick or other last-minute coverage may also become available. Please outline your availability in your application.
STATUS:	Auxiliary
CLOSING DATE:	July 28 th , 2026, at 12:00PM
COMPETITION #:	26-54

SUMMARY: West Shore Parks & Recreation is seeking adventurous individuals to create afterschool care fun for all our awesome kids! Join us and help deliver a variety of exciting recreation opportunities to the children of the Westshore. Our leaders put together daily and weekly recreational activities, focusing on providing children 5 to 12 years of age with the opportunity to cultivate friendships, experience a wide variety of sports, games, arts, crafts, special events and develop lifetime skills.

In addition to great wages, employees receive access to counselling, and a staff facility pass which provides drop-in use of the weightroom, fitness classes, skating, the pool and our 9-hole golf course.

JOB DUTIES & ACCOUNTABILITIES

- Participates as a leader in the program; plans, implements, and evaluates working with a small team.
- Adaptable to new and changing programs and people.
- Ability to problem-solve and seek solutions.
- Communication and organizational skills required.
- Imaginative and flexible personality required to ensure a fun environment for participants.
- Excellent customer service and interpersonal skills.
- Ability to work independently and as part of a team.
- Must enjoy working in an indoor and outdoor environment.

QUALIFICATIONS

- As a licensed care program, candidates must be a minimum of 19 years of age.
- Minimum 180 hours previous experience leading school age children (aged 5-12 years).
- 20 hours of proof of workshops/training courses is required.
- Current Emergency First Aid and CPR C/AED certification is required.
- Skills, knowledge, and experience with specific areas such as physical literacy, arts, crafts and drama are required.

- Post-secondary training in recreation, youth, childcare, or a related field is an asset.
- CLASS 4* unrestricted drivers' license is an asset and candidates with a CLASS 4* will be given preference.

A clear and current criminal record check (employer initiated) is a condition of employment and is the financial responsibility of the successful candidate.

APPLICATIONS

Resumes and cover letters quoting competition **26-54** to be received prior to **July 28th, 2026**, at 12:00PM.

Applications must be submitted directly through the job posting on our [Job Opportunities webpage](#).

This is a union position. Only those candidates under consideration will be contacted.

Posted: July 7th, 2026