

About Us: The Doncaster-Oakcrest Child Care Society is a non-profit child care association offering preschool, daycare and out of school care. We are in the two newly built childcare studios on site at Doncaster Elementary School (1525 Rowan St).

We are a caring and compassionate group of staff that value respect and teamwork amongst employees. Our purpose is to provide safe, welcoming, and wonderful care to the children in all of our child-centered, play based learning environments.

Position: Full-time ECE position available August 23rd in our three to five year old daycare program!

Hours: 9:30 am to 5:30 pm, Monday to Friday.

Wage: \$23.00-\$25.00 per hour

Applicants must hold a valid ECE certificate for BC and have First Aid. We offer two weeks paid vacation each year, benefits and are opted into the ECE Wage Enhancement Program (extra \$2 per hour-increasing to \$4 in September).

Responsibilities:

- Knowledge of licensing regulations.
- Be responsible for direct supervision and safety of children enrolled in the program.
- Follow behaviour guidelines and policies established by the center.
- Develop and implement child-care programs that support and promote the physical, cognitive, emotional, and social development of children.
- Lead activities, read stories, and teach songs.
- Provide opportunities to express creativity through the media of art, dramatic play, music and physical activity.
- Guide and assist children in development of healthy personal wellness habits and behaviours (i.e. hand washing, or healthy eating practices.)
- Plan and prepare an environment that protects the health, security and well-being of children.
- Ensure that the classroom is maintained in a neat, organized, and safe fashion.
- Assess the abilities, interests and needs of children and discuss progress and programs with parents and other staff members. If potential learning or behavioural challenges are observed, discuss and prepare reports for parents, guardians and supervisor.
- Establish clear and open communication with parents and guardians, as well as co-workers

- Establish and maintain collaborative relationships with co-workers
- Reports to the Child Care Coordinator

We are looking for a dedicated and thoughtful individual to join our team and we hope that you will consider applying. Please do not apply if you are unable to work all shifts mentioned above.

We look forward to hearing from you!

Sincerely,

Carla Helim~ DOCC Child Care Manager

Apply by email: [childrenrus@shaw.ca](mailto:childrenrus@shaw.ca)