



ELFi
First School
EARLY LEARNING FOUNDATION INNOVATOR

No.4 Hiring Infant& Toddler Educators in Shanghai, China

About Us:

Currently, Maplekids Education Group has two international schools in Lanzhou, China. We serve over 500 families with over 60 staff. We will soon open our brand-new childcare program (ELFi First School) in Shanghai, China, and Delta, Canada in 2019. The Delta location of ELFi First School will offer care to **24 Infant Toddlers** and **48 3-5-year-olds**.

With the 2 new multi-age locations opening in Shanghai, China and the other one opening in Delta, Canada, we will continue to grow and provide the best in-class care& education for more families in Canada and China. We are looking for inspiring and dedicated lifelong learners to join our team. With our growth comes opportunities for you to grow and succeed with us!

Location: Shanghai, China





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(Shanghai is the largest city in China by population, and the second most populous city proper in the world, with a population of 24.18 million. It is a global financial centre and transport hub, with the world's busiest container port. Shanghai has been described as the "showpiece" of the booming economy of mainland China; renowned for its Lujiazui skyline, and museums and historic buildings, such as those along The Bund, as well as the City God Temple and the Yu Garden.)

Position:

Permanent full-time, Mondays-Fridays, 35-40 hours per week

(renew contract every year)

Position Title:

Infant Toddler Educators

3 Position available:

Looking for full-time Infant & Toddler teachers

Start Date: July 2019

Compensation:



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Starting at \$17 to \$25 per hour (negotiable based on education and experience)

Benefit package:

Annual Bonus, 2 weeks paid vacation, rental and meal allowance, air tickets, paid oversea professional development, paid flexible days, medical coverage, extended health and dental benefits, teambuilding experience, and more! (to be negotiated in person)

Job summary:

This job requires the educators to be relocated to Shanghai, China. The Infant& Toddler Educators will report to the principal of Maplekids Education Group, assist in the delivery of high-quality programs, instill the ELFi First School's core values of appreciation, respect, caring, honesty and confidence. All educators will be trained in the ELFi ConfidenceED curriculum and have access to learning materials to facilitate an ELFi First School at the brand new to be opened Shanghai location.

Required Job Competencies:

- (1) Relocating to Shanghai, China to supervise and work directly on floor with children
- (2) Producing age appropriate and play-based learning activities for the children
- (3) Maintaining positive interactions and healthy relationships with families and co-workers



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- (4) Providing leadership to the team to deliver high quality and developmental-appropriate programs
- (5) Developing and providing monthly newsletters, school calendars and other notices to parents and families
- (6) Directing special events in our childhood program, such as Spring Festival Concert, Graduation Ceremony, etc.
- (7) Participate in monthly staff meetings and workshops
- (8) Ensuring that all surroundings are appropriate, safe and welcoming
- (9) Providing excellent educational service in a professional manner
- (10) Willing to participate in training and professional development events to gain advanced knowledge and skills in the early childhood education field

Qualification:

- (1) Early Childhood Education License to practice; Infant & Toddler Educator Certificate (Mandatory)
- (2) Special needs licenses and experience with school-age children are assets
- (3) No criminal record worldwide
- (4) Current Standard First Aid and CPR-C (or willing to obtain)



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(5) Medical Clearance according to Child Care Licensing Regulations; Immunization Status form

(6) Excellent oral and written communication skills in English (second or third language is an asset)

(7) Two professional references

(8) Basic skills with technology (Microsoft Office Software)

(9) Minimum 1 years of ECE teacher experience working directly with children

(10) If you are fresh from school, eager to learn and not afraid to challenge yourself, you are welcome to apply (outstanding candidates will be considered)

Application Deadline:

May 2019, or until the position is filled

Please forward your resume and cover letter to:

alice.maplekids@hotmail.com

Please note that only the shortlisted candidates will be contacted.

Maplekids Education Group is an equal opportunity employer.