



NEW POSITION:

**Early Childhood Educator (or Early Childhood Educator Assistant) - Float Position
Downtown/Westhills YMCA-YWCA**

Vacancies: 1

Position: Permanent Full-Time

Placement: Immediate

Wage: ECEA: \$18.50/hour
ECE: \$23.32/hour*

**Includes the \$2/hour for qualified candidates as per the MCFD's ECE Wage Enhancement Program (must meet program eligibility criteria).*

Hours: 35-40 hours per week; Monday to Friday.

Nature and Scope:

Reporting to the Childcare Supervisor, the Early Childhood Educator / Early Childhood Educator Assistant Float staff will work directly within the early childhood programs, providing high quality care and creative programming for children in a group setting. This position requires flexibility and the ability to move between programs as needed. **The successful applicant will provide coverage for staff who are absent from the workplace on vacation, sick/medical, or other leaves. It is expected that the time worked at each of the two centres will be roughly equal.**

Working in collaboration with the child care team, the Float is responsible for delivering play-based curriculum to children from 18 months to 5 years of age, ensuring that children are well-supervised and provided with developmentally appropriate and fun programming options. A priority will be maintaining excellent communication with families and other stakeholders.

In addition to the hourly wage, this permanent full-time position is entitled to a YMCA-YWCA individual membership; 15 days vacation; and a cost-shared benefits package (after completion of the probationary period) which includes:

- Health Care, Drug Plan, Dental, Vision, EAP
- Extended Health Care
- Life Insurance
- YMCA Canada Pension Plan (eligible after one year)

Other benefits are outlined in the Y's Personnel Policies.

Responsibilities:

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children.
- To assist with the planning and implementation of a consistent child-centered program in accordance with YMCA-YWCA and CCFL standards, including play-based curriculum.
- To interact directly with the children, facilitating a healthy learning environment.

- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community.
- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements.
- To maintain confidentiality of all information related to the centre, the children, their families, and staff.
- To work effectively and as an active member of the staff teams, assisting with other duties and responsibilities as required.
- To attend all professional development sessions and other training as required.
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms.
- To release children only to those authorized by parent/guardian.

Qualifications:

- Current Early Childhood Educator **or** Early Childhood Educator Assistant License to Practice in BC required
- Infant Toddler/Special Needs Educator Certificate, or additional courses/training related to child growth and development are an asset.
- Experience working with children in a child care/recreation setting.
- Strong written and verbal and communication skills
- High level of organization and customer service skills
- Current First Aid and CPR certification required (Standard First Aid with CPR-C must be completed within the first month of employment)
- A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required
- A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required*
*Note: Cost reimbursed after successful completion of the probationary period.
- **Must have full access to reliable transportation or a Transit pass.**

To Apply:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** This posting will close when a suitable candidate has been found.
- 2. Internal applicants are expected to inform their supervisor prior to application.**
- 3. Please indicate in your cover letter how you heard about this position.**
- 4. Short-listing will take place as applications are received.**
- 5. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.