



Early Childhood Educator – ECE or ECE-Assistant Downtown YMCA-YWCA (Victoria)

Vacancies: 1

Position: Permanent Full-Time

Placement: October (negotiable)

Hours: 40 hours per week*

Wage: ECE-A: \$18.50/hour *(plus benefits – see Compensation below)*

ECE: \$25.32/hour** *(plus benefits – see Compensation below)*

ECE IT: \$26.39/hour** *(plus benefits – see Compensation below)*

NOTES:

**Candidates seeking a reduced work week can make that request on their application*

***Includes the \$4/hour for qualified candidates as per MCFD's ECE Wage Enhancement Program*

Nature and Scope:

Reporting to the Child Care Supervisor, the Early Childhood Educator (or assistant) will work directly within the program, providing high quality care and creative programming for children in a group setting. Working in collaboration with the child care team, Educators are responsible for delivering the YMCA Playing to Learn curriculum to children from 18 months to 5 years of age. They will ensure that children are well supervised and provided with developmentally appropriate and fun programming options.

Compensation:

This permanent full-time position is entitled to a YMCA-YWCA individual membership; **15 days paid vacation; paid sick days (as per policy); and a cost-shared benefits package (after completion of the probationary period) which includes:**

- **Medical (MSP coverage; eligible after one month)**
- **Health Care, Drug Plan, Dental, Vision, EAP**
- **Extended Health Care**
- **Life Insurance**
- **YMCA Canada Pension Plan (eligible after one year)**

Other benefits are outlined in the Y's Personnel Policies.

Responsibilities:

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment

- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community
- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements
- To maintain confidentiality of all information related to the centre, the children, their families, and staff
- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/ guardian

Qualifications:

- Current ECE or ECE-IT License to Practice in BC required
 - Special Needs Educator Certificate, or additional courses/training related to child growth and development are an asset
 - Experience working with children in a child care/recreation setting
 - Strong written and verbal and communication skills
 - High level of organization and customer service skills
 - Current First Aid and CPR required
 - A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required
 - A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required*
- *Note: Cost reimbursed.

To Apply: Please send a cover letter and resume to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline: This posting will close when a suitable candidate has been found; short-listing will take place as applications are received.***
- 2. Please indicate in your cover letter how you heard about this position.***
- 3. We thank all applicants, but only short-listed candidates will be contacted.***

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.