

# **Early Childhood Educator / Assistant**

## **Mountain Montessori Early Learning Centre**

Nelson BC



Mountain Montessori Early Learning Centre is in search of an Early Childhood Educator / Assistant to support classroom operations. Experience in a Montessori environment is an asset but not a requirement. Passion and patience for working with young children however is a must!

### **Qualifications:**

1. BC Early Childhood Educator registry for Early Childhood Educator / Assistant
2. Experience or interest in Montessori pedagogical approach to Early Childhood Education
3. A clear criminal record check

### **Additional Qualifications:**

- Montessori Assistant Certificate Course
- Emergency Child Care First Aid & CPR

### **General and Specific Knowledge Skills and Abilities:**

- Collaborate with the Head Teacher and colleagues in developing and implementing a Montessori child-care curriculum that supports and promotes the physical, cognitive, emotional and social development of children;
- Collaborate in planning and maintaining an aesthetically pleasing, clean, safe, and sanitary classroom environment that protects the health, security and well-being of children;
- Plan, organize and lead activities by telling or reading stories, teaching songs and following children's points of interest; provide opportunities to express creativity
- Guide and assist children in the development of proper eating, dressing and toilet habits; Assess the abilities, interests and needs of children and discuss progress or concerns with Head Teacher; maintain observational records on a regular basis.
- Punctuality and reliability to meet all scheduled shifts and meetings

- Proficient teaching skills; ability to adapt, modify and respond to changing conditions and priorities with a positive attitude
- Ability to maintain calm and warm demeanour in high pressure situations
- Excellent interpersonal and communication skills, especially in relationship building with children and colleagues; proficient in English, both written and spoken
- Good Leadership skills and ability to work as part of a team to establish goals and follow through on strategies to achieve those goals
- Physical ability to care for, lift and carry children.
- Knowledge of child care development, guidance and discipline, routines and transitions
- Familiar with Licensing Regulations

### **Benefits:**

- Centre operates within the SD8 Calendar: prescheduled holidays are as follows. A portion of this mandatory holiday will be paid vacation time based on average weekly hours worked.
  - Winter Break (Dec 16<sup>th</sup> – Jan 2<sup>nd</sup>)
  - Spring Break (Mar 10<sup>th</sup> – Mar 26<sup>th</sup>)
- 4-day work week (Monday – Thursday)
- Salary provides predictable monthly income for 10 months of employment
- Benefit Packages are negotiable

### **Salary & Terms of Employment:**

Start Date: Aug 29<sup>th</sup>, 2022

Period of employment: Sept 2022 – June 2023 (10-month renewable contract)

Type of work: Part time

Work of Hours: 18 - 30 hour(s) per week: between 8:00 am - 3:30 pm Mon - Thurs

Wage: \$ 18-25 / Hourly (plus BC ECE-WE if applicable)

Pay rate is subject to qualifications and experience.

Please submit applications and introductions to: [nelsonmontessori@hotmail.com](mailto:nelsonmontessori@hotmail.com)

Heidi Betts (Program Manager/ Head Teacher) with a cover letter outlining experience outlined in General and Specific Knowledge Skills and Abilities: