

## ***Employment Opportunity***

**Position Title:** Bus Monitor and Childminding (Combined Position)  
**Terms:** 29 hours per week – days and evenings  
**Placement Date:** Immediately  
**Wage:** \$11.55 per hour

### **Situation**

The YMCA of Northern BC serves 20,000 people of all abilities, backgrounds, and stages of life in Prince George and Northern British Columbia. We are a growing, multi-service association that offers health, fitness, and recreation, licensed childcare, rehabilitation services, community support services, and summer camp. The YMCA of Northern BC offers competitive wages and part-time employees are eligible for a complementary Adult Membership and a discount on child care services. The YMCA offers the opportunity to join a strong and exuberant team in a workplace that embraces respect, honesty, caring, and responsibility.

### **BUS DRIVER \*\*\*ABLE TO TRAIN\*\*\***

Our Child Care program is growing and we are recruiting staff to work as **Bus Drivers** to aid in the transportation children from their schools to their respective After School Care centres. Hours for this position are Monday to Friday, two hours per day, 2pm – 4pm.

#### *Specific Responsibilities*

- You must be willing to work on a variety of Bus Routes.
- To work collaboratively with children, parents, staff and volunteers.
- Provide a stimulating, safe and nurturing environment for children.

### **CHILDMINDING**

Reporting to the Recreation Coordinator, childminding staff are responsible for the temporary care of children ages three months to eight years of age. Working with volunteers, you will be responsible for the care, safety and well being of multiple children at one time. You will be required to display an understanding of the healthy development of children in this age group and to clearly communicate with children and their parents in a positive, caring and respectful manner. You are an efficient, highly organized, detail orientated, multi-tasker looking to work in a fast paced environment.

#### *Specific Responsibilities*

- Work with children and families who access our facility
- Ensure the health and safety of children in the YMCA's care
- Sign children in and out of the space
- Provide excellent customer service
- Feed, change and engage children
- Ensure proper care and cleanliness of program spaces and equipment
- Work as part of a team with Staff and Volunteers.



### *Qualifications*

- 19+ years of age
- Education – High School or post secondary
- Clear Criminal Record Check and Vulnerable Sector Search
- Experience working with children
- Childcare Emergency First Aid or Level 1 First Aid and CPR are an asset
- Physical ability to perform tasks

### **Competencies**

- 1) Commitment to Organization and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, outcomes and values of the YMCA.
- 2) Leadership: Motivates and inspires self and others to take action to achieve desired outcomes.
- 3) Communication: Communicates in a thorough, clear and timely manner.
- 4) Creativity and Innovation: Develops new ways or adapts existing ideas to improve programs and service.
- 5) Team Work: The ability to work effectively with others to achieve optimal results.
- 6) Product Knowledge: Thorough understanding of the components required in providing quality care.

### **HOW TO APPLY**

Please submit your YMCA Employment Application, Three Satisfactory References, Cover Letter and Resume to:

*Corrine Hemeryck  
Coordinator of Child Care Administration  
Box 1808 (mail)  
2020 Massey Drive (in person)  
Prince George, BC V2L 4V7  
Fax: 250 564 2474  
Corrine.hemeryck@nbcy.org*

*The YMCA of Northern BC thanks everyone for their applications. Only those selected for an interview will be contacted.*