

EXEMPTION REQUEST FORM

PRACTICUM I - Observing and Recording



Students that have considerable work experience at a 3-5 group licensed ECE centre may apply for a 70-hour exemption (2 weeks full time) off the last two weeks of Practicum I – Observing and Recording. All further practicum hours and all the practicum assignments must still be completed in accordance with the PRECI Practicum Policy. Family Day Care Homes are not acceptable for practicums work experience.

Student Name: _____

Student ID: _____

Student Email: _____

This form should be completed and sent with the required documentation to Pacific Rim Early Childhood Institute Inc. for approval prior to enrollment in Practicum I. **If the exemption is approved, please retain a copy of this signed and completed document so you can provide your instructor with proof of exemption.** The exemption will be kept on your student records.

Please include a letter on official letterhead from the supervisor at the child care facility where you completed your work experience. The letter should include:

- The centre supervisor’s name and qualifications
- The name and contact information of the centre
- The centre’s license number and license category
- The **total hours** you were under their direct supervision (minimum 200 hours)
- A list of your responsibilities
- An explanation of how the [BC Early Learning Framework](#) was applied to your practice
- A short evaluation of your overall work experience

Student Signature: _____

Date: _____

For Office Use Only	
Exemption reviewed on:	Review outcome:

If the exemption is approved, retain a copy of this signed and completed document to submit to your instructor at the beginning of Practicum 1.