



## Early Childhood Education Diploma

### Program Outline

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**PROGRAM NAME:** *Early Childhood Education Diploma*

**PROGRAM HOURS:** 1788

**PROGRAM DURATION:** 81 weeks, full-time

#### PROGRAM DESCRIPTION

*Pacific Rim's Early Childhood Education Diploma is issued when a student has completed all three certificate programs – the Basic Early Childhood Education Certificate, the Infant/Toddler Educator Certificate and the Special Needs Educator Certificate. This enhanced qualification allows students to meet the developmental, social and cognitive needs of infants, toddlers, preschoolers and children with special needs.*

#### CAREER OCCUPATION

*This program prepares graduates to work in group licensed child care facilities as a certified Early Childhood Educator (ECE), Infant Toddler Educator (ITE), Special Needs Educator (SNE) and in related careers in the sector of Early Childhood Education.*

#### ADMISSION REQUIREMENTS

**Prospective students for all programs must submit the following:**

- 1) A \$250 non-refundable application fee; and
- 2) A completed online application including the following:
  - a. An **admission interview** indicating suitability for the program.
  - b. An **official transcript** indicating successful completion of:
    - i. **Grade 12 English** or equivalent course; or
    - ii. Any Canadian university-level English course; or
    - iii. An English Assessment indicating English proficiency equivalent to successful completion of Grade 12 English from a recognized university or college.
  - c. Two **letters of reference** indicating suitability to be an Early Childhood Educator (current within a year).
  - d. Government issued **photo identification** such as a driver's licence. Students must be 19 years of age prior to starting a full-time program.
  - e. A **criminal record check** (current within a year) indicating that no criminal record is found for the purpose of working with children. \*
  - f. A **declaration of health** declaring suitability and capacity to be an Early Childhood Educator.

*\*An updated Criminal Record Check may be required for practicum placements if it has expired before the practicum portion of the program.*

The Basic ECE Certificate program **must** be completed prior to beginning the Infant Toddler Educator or Special Needs Educator Certificate programs.



## **LEARNING OUTCOMES**

*At the end of this program, students will be able to demonstrate a knowledge of effective health, safety and nutrition practices; knowledge of developmentally appropriate practice; skills in observing and recording behaviours of young children; a positive approach to guidance and discipline in a child care setting; an understanding of the type of environments and experiences which contribute to the growth and development of the young child, including children who need extra support; an understanding of the value of learning through play; how to facilitate creative expression; the ability to communicate effectively with children, parents, co-workers and the community; and the roles and responsibilities of administering an early childhood program.*

## **METHODS OF EVALUATION**

*The final grade for each course will be calculated and weighted based on grades received for the assignments and exam required for each course. The final outcome for each practicum will be calculated and weighted based on satisfactory completion and submission of the assignments, activities and evaluation(s) required for each practicum.*

## **GRADUATION REQUIREMENTS**

*A student is eligible to graduate from a program when he/she has successfully completed all courses and practicums in that program. Students are required to receive a passing grade of “C” or higher for all academic courses and a “Pass” for all practicums. Upon completion of all three Certificate programs, students are granted an ECE Diploma.*

*Transfer students must have completed at least the majority (51%) of the training through Pacific Rim Early Childhood Institute in order to receive a Certificate or Diploma. Students completing a certificate or diploma that have not taken the majority of the program through PRECI may still order and receive a transcript of courses.*

## **REQUIRED TEXTBOOKS**

*A complete list of required textbooks can be found in our [textbook list](#).*

## **TECHNOLOGY REQUIREMENTS**

*To successfully complete the program, students will need to have regular access to a reliable computer with access to the Internet, a personal email account, Microsoft Word (or an equivalent to read and write .doc or .docx files), and Acrobat Reader (or equivalent to read .pdf files). In addition, students will require access to a printer and scanner.*

## **FEES AND OTHER EXPENSES**

*Exam proctors may charge a fee to supervise the final exam. This fee will vary depending on the proctor a student has selected. The proctor fee is usually between \$30 and \$75 per exam.*

## **PENALTIES**

*Students are required to abide by the ECEBC [Code of Ethics](#) at all times, submit original work (no cheating or plagiarism), respect all staff members and members of the community, submit assignments on time, submit extension requests on time (if required), submit complete assignments which follow the grading criteria, act professionally, maintain a clear criminal record check for the purposes of working with children, and comply with all the requirements of the Student Enrollment Contract. The “Academic Dishonesty Policy” and “Dismissal Policy” are available to read in the [Student Handbook](#).*



## Program Organization

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This Basic Early Childhood Education Certificate Program is made up of the following courses, which should be taken in the order listed. The learning of each course will build on and reinforce the learning of the previous course. The Basic ECE Certificate must be completed prior to enrolling in post-basic Infant Toddler Educator and Special Needs Educator courses.

There are two Post-Basic Certificate Programs, which are made up of the following courses, which should be taken in the order listed. The learning of each course will build on and reinforce the learning of the previous course.

Students who complete all three certificate programs (basic, infant/toddler and special needs) will receive the Early Childhood Education Diploma. Students wishing to take both post-basic certificate programs are not required to repeat Infant/ Toddler Growth and Development, Working with Families or Centre Administration.

### *Basic ECE Certificate*

- **Health, Safety and Nutrition** (10 weeks – 45 hours)
- **Child Growth and Development** (10 weeks – 98 hours)
- **Guiding and Caring** (10 weeks – 65 hours)
- **Practicum One – Observing and Recording** (5 weeks – 225 hours)
- **Foundations in Early Childhood Education** (10 weeks – 65 hours)
- **ECE Curriculum One** (10 weeks – 70 hours)
- **ECE Curriculum Two** (10 weeks – 65 hours)
- **ECE Curriculum Three** (10 weeks – 65 hours)
- **Interpersonal Communication** (10 weeks – 65 hours)
- **Practicum Two** (3 week full time block – 125 hours)
- **Practicum Three** (3 week full time block – 120 hours)

### *Infant Toddler Educator Certificate*

- **Infant/Toddler Growth and Development** (10 weeks – 70 hours)
- **Working with Families** (10 weeks – 45 hours)
- **Centre Administration** (10 weeks – 45 hours)
- **Working with Infants and Toddlers I** (10 weeks – 65 hours)
- **Working with Infants and Toddlers II** (10 weeks – 45 hours)
- **Infant Toddler Practicum** (5 week full time block – 200 hours)

### *Special Needs Educator Certificate*

- **Infant/Toddler Growth and Development** (10 weeks – 70 hours)
- **Working with Families** (10 weeks – 45 hours)
- **Centre Administration** (10 weeks – 45 hours)
- **Inclusion in Early Childhood Settings Part I** (10 weeks – 65 hours)
- **Inclusion in Early Childhood Settings Part II** (10 weeks – 45 hours)
- **Practicum - Inclusion in Early Childhood Settings** (5 week full time block – 200 hours)